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DD/A Registry

82-0051/2

22 January 1982

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 22 January 1982

1. Progress reports on tasks assigned by DCI/DDCI:

a. An interim report was submitted to the DDCI by the Director of Security on 19 January regarding an article in the New York Times (4 December); pertinent information is still being collected. ☐

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b. An interim report will be submitted to the DDCI on 22 January by the Director of Security regarding an article in the Wall Street Journal (16 December); final report cannot be completed until additional information is obtained from the Department of State. ☐

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2. Items/Events of major interest:

a. The National Capital Planning Commission formally approved the Agency's Master Plan submission on 21 January. ☐

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b. On 21/22 January, the Office of Security hosted an industrial security conference at Headquarters. ☐

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c. On 18 January, the Chief of the Security Education Group briefed 26 senior officers of the Federal Emergency Management Agency regarding the hostile audio threat, personnel security, and security in office routine. ☐

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d. The Chief, Center for Counterterrorism and Crisis Response, OMS, lectured the students and faculty of the National Defense University on "Crisis Management of Terrorist Incidents" on 19 January. ☐

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e. The DDA initiated a series of meetings with Directorate Office Managers which will extend through January to review their five-year planning objectives. ☐

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f. The DDA and Office Directors had meetings with the Chief, European Division on 21 January and with the Chiefs of the major DDO staffs on 22 January regarding the impact of operational activities on support resources. ☐

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g. Representatives of the Clinical Activities Division, OMS, on 19 January addressed the Foreign Service Institute's Coping with Violence Abroad Seminar on "Hostage Survival" and "Survival First Aid." ☐

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3. Significant events anticipated during this coming week:

a. The Director and Deputy Director, Office of Data Processing, the Comptroller, and representatives of the Consolidated SAFE Project Office (CSPO) will be visiting ☐ SAFE Development Facility in ☐ 28/29 January for the CSPC ☐ Project review. ☐

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b. Six instructors from the Language School (two French, two Spanish, and two Chinese) will be at the Defense Language Institute (DLI) in Monterey during 18-29 January directing tester-trainer workshops as part of our contract with the DLI to standardize oral proficiency testing procedures. ☐

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c. Messrs. Charles Girard and Bill Williams (Associate Director, Resource Management and Administration, Federal Emergency Management Agency, and his Deputy, respectively) will be briefed on processing of employees, specifically suitability questions, on 29 January. Agency participants include the DDA, the Director of Personnel, and the Directors of Security and Medical Services. ☐

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Harry E. Fitzwater

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